

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
JUNE 15, 2006**

I. CALL TO ORDER

The meeting of the Parks and Recreation Commission was called to order by Chris Kozaites, President, at 9:00 a.m., at the El Dorado Park West Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Chris Kozaites, President
Harry Saltzgaver, Vice President
Bea Antenore
Simon George
Albert Guerra (arrived late)
Drew Satariano
Brett Waterfield

Absent: none

Staff: Phil Hester, Director of Parks, Recreation and Marine
Thomas Shippey, Manager, Maintenance Operations
Dennis Eschen, Manager, Planning and Development
Janet Day-Anselmo, Manager, Business Operations
Gwendolyn Parker, Superintendent, Contracts & Revenue Development
Chrissy Marshall, Manager, Community Recreation Programs
David Ashman, Manager of Special Events and Filming
Geoff Hall, Special Projects Officer
Bill Greco, Acting Chief Park Ranger
Zoot Velasco, Recreation Supervisor
Robin Black, Executive Assistant to the Director

Guests: Robert Lamond
Alan Adam, Long Beach Rod and Gun Club
Tony Nocera, Long Beach Little League
Bud and Merna Klecker, Rod and Gun Club
Robert W. Augry, LB Rod & Gun Club
Chris Pook, Sea Festival Association
Sarah Tong Sangmeister

II. APPROVAL OF MINUTES – MAY 18, 2006

It was moved by Vice President Saltzgaver and seconded by Commissioner Satariano to approve the May 18, 2006 Parks and Recreation Commission minutes. The motion carried unanimously.

Commissioner Antenore asked if someone could get back to her regarding one of the instruction agreement's rates being 100%. Ms. Chrissy Marshall stated that she would get back to Commissioner Antenore with the information.

III. SAMMY AWARD PRESENTATION – VIOLA SELLERS

Ms. Viola Sellers gave a PowerPoint presentation on Sammy's trip to Mexico. She stated that Mr. and Mrs. Sammy were doing a trial separation and awarded Mrs. Sammy to Geoff Hall and Mr. Sammy to Gwendolyn Parker.

IV. EMPLOYEE OF THE MONTH PRESENTATIONS FOR JUNE

President Kozaites stated that the Employee of the Month was not available, so that would be announced next month.

V. PRESENTATION TO ROD AND GUN CLUB

Mr. Hester asked Bill Greco to briefly talk about the Rod and Gun Club and their history with the Fishing Rodeo.

Mr. Greco thanked the Rod and Gun Club for their excellent service over the years. Without them, there would not have been a Fishing Rodeo in El Dorado Park. They sponsored the many prizes given to the children and kept the rodeo going for many years.

President Kozaites presented a plaque, from the Parks and Recreation Commission, to the Rod and Gun Club in appreciation for all they do.

VI. PRESENTATION TO BUD KLECKER – ROD AND GUN CLUB

President Kozaites presented a plaque to Mr. Bud Klecker from the Parks and Recreation Commission.

Mr. Klecker stated that approximately 16,000 kids have attended the Fishing Rodeo over the past 32 years and gave away approximately \$100,000 worth of prizes to the kids. He said that it has just gotten too big for them and they decided that this would be their last year. He thanked the Department of Parks, Recreation and Marine for all their support over the years. Mr. Klecker said that Steve Miller and Pathways to Adventure would be taking over the event this year and that they would do a great job.

VII. SEA FESTIVAL PRESENTATION

Mr. Chris Pook stated that Sea Festival is in its 75th year in the city of Long Beach. Their first goal was to maintain the continuity of the events for the entire community, not just those who live near the ocean, to encourage participation. The second goal was to develop Sea Festival into a marketing tool so that Long Beach can become the destination of choice in Southern California. The third goal is to reach out into our neighboring states, such as Arizona and Nevada, who might leave their states in July and August due to the heat, to come to Long Beach for the summer. He stated that there are a total of 40 events this year. The first event is the only sanctioned USA Triathlon in Southern California, which will take place on June 25. He mentioned that fireworks would return again this year. He described the major Sea Festival events that would take place.

Mr. David Ashman distributed a draft of a PowerPoint presentation that was being prepared for City Council and went over the document and the Sea Festival events.

President Kozaites introduced Sarah Tong Sangmeister as a new Parks and Recreation Commissioner.

Mr. Hester stated that the other new Parks and Recreation Commissioner will be Bob Livingstone. Mr. Livingstone is the golf coach at CSULB and has been involved with the Municipal Golf Commission and is branching out.

VIII. PRESENTATIONS TO CHRIS KOZAITES AND BEA ANTENORE

Vice President Saltzgaver stated that both have been involved in the city for years and years. Chris Kozaites was previously on the Marine Advisory Commission and has been involved in both the waterfront and citywide recreation for a couple of decades and a lot of things have taken place under his tenure. Bea Antenore has been involved in the city for many years and the eight years that she served on the Parks and Recreation Commission is just the last of many public service gigs that she has taken. She is still very involved in Partners of Parks and the League of Women Voters. Vice President Saltzgaver said that it has been his pleasure to serve with them both for the last several years.

Mr. Hester thanked Chris Kozaites and Bea Antenore, on behalf of staff, for their eight years of service and presented them with plaques and park signs.

Commissioner Guerra stated that as the new person on the Commission, so much has been done in this very short period of time and it will be a loss for the Commission to see them go.

Commissioner George stated that it is too bad that Commissioners have to leave after eight years.

Commissioner Waterfield thanked Chris Kozaites and Bea Antenore and Bea has been a wealth of knowledge on the city in general. He thanked them for the experience.

Commissioner Satariano stated that he has known Bea Antenore's family for a long time and he has also known Chris Kozaites for some time. He learned a lot from both of them.

Commissioner Antenore stated that she has been on numerous committees, commissions and task forces with the City and this has been the happiest experience serving on the Parks and Recreation Commission. She hasn't always agreed with everything, but that is what democracy is all about. She has learned a lot and cared, and been a part of something that is great for the city.

President Kozaites stated that he wanted to acknowledge Bea, who brought a wealth of knowledge from other commissions. This has been an evolution and this is an outstanding department. The management in this City is just unbelievable and is not realized fully. His focus has been to create a really good synergy between commissioners and staff and management and to promote their issues downtown, and they have accomplished that. Hopefully that will continue. Thank you all. It has been a pleasure.

Vice President Saltzgaver stated that Bea and Chris are serving on this commission because they care. They are not here to build their resumes or for the glory. They are here because they care and that is the important thing.

IX. COMMISSION ACTION ITEMS

#06-0601

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Satariano and seconded by Commissioner Guerra to authorize the Community Recreation Programs Bureau Manager or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

#06-0602

AUTHORIZE THE EXECUTION OF A FACILITY USE PERMIT FOR SCIENCE ENRICHMENT SERVICES, INC.

Mr. Hester stated that this is a science adventure camp that has been going on every summer in the park for years.

Vice President Saltzgaver asked what they charge the kids.

Ms. Gwendolyn Parker stated that the fees depend on how often the kids participate. She would get that information to the Commissioner.

It was moved by Vice President Saltzgaver and seconded by Commissioner Antenore to authorize the Director of Parks, Recreation and Marine to execute a facility use permit with Science Enrichment Services, Inc., to operate a science camp from June 19 through September 1, 2006, at El Dorado Park West, Picnic Site A. The motion carried unanimously.

#06-0603

AUTHORIZATION TO EXECUTE A PICNIC SERVICE CONCESSION PERMIT WITH PICNIC SERVICES LLC, DOING BUSINESS AS PICNIC SERVICES

It was moved by Vice President Saltzgaver and seconded by Commissioner Satariano to authorize the Director of Parks, Recreation and Marine to execute a Picnic Service Concession Permit with Picnic Services LLC, doing business as Picnic Services, for an initial term of one year with one-year renewals at the discretion of the Director. The motion carried unanimously.

#06-0604

AUTHORIZATION TO EXECUTE A PICNIC SERVICE CONCESSION PERMIT WITH COMPANY PICNIC SPECIALISTS

It was moved by Vice President Saltzgaver and seconded by Commissioner Guerra to authorize the Director of Parks, Recreation and Marine to execute a Picnic Service Concession Permit with Company Picnic Specialists, for an initial term of one year with one-year renewals at the discretion of the Director. The motion carried unanimously.

#06-0605

REQUEST FOR STEARNS CHAMPIONS PARK ANNOUNCER'S BOOTH

Mr. Hester stated that the City is working with Long Beach Little League, who has done a substantial amount of improvements at Stearns Champions Park over the years. The Long Beach Little League would like to put in an announcer's booth at the Tom Buckle Field. They will be responsible for the installation. Department staff has reviewed and is comfortable with the design. The president, Tony Nocera, is at the meeting today.

It was moved by Commissioner Satariano and seconded by Vice President Saltzgaver to approve the construction of an announcer's booth in honor of Mr. Tom Buckle. The motion carried unanimously.

#06-0606

AUTHORIZE FOOD AND NON-ALCOHOLIC BEVERAGE SALES AT LONG BEACH MUNICIPAL BAND AND SUMMER MUSIC CONCERTS FOR THE 2006 SEASON

Ms. Gwendolyn Parker stated that in April, the Department sent out a Request for Proposal to generate interest if anyone was interested in providing food at the music concerts for this year and future years. They received quite a bit of interest but only received three responses. SMG responded and were the most qualified. She said that they would put together packages of food with sandwiches, cookies, snacks, etc. Department staff and SMG are also in the middle of discussions on a VIP area, to enhance the concert-going experience, which was an idea of Diane Lewis. They are thinking of having these VIP areas at El Dorado Park, Los Cerritos Park, and Marine Stadium concert areas and setting up tables and chairs and have specialty, pre-ordered food for a cost.

Mr. Hester stated that this would be perfect for a business to bring in several clients for their VIP area.

Commissioner Antenore stated that she would like to be kept up to date on the VIP area.

Vice President Saltzgaver stated that this is possibly another way to fund the municipal band, whereby you could pay about \$10 above the cost of the food.

Ms. Parker stated that they are still having discussions on the VIP area.

Commissioner Waterfield asked if someone wanted to do a VIP area, would they be locked into using SMG as the caterer.

Ms. Parker responded yes, they would have to use SMG, who the exclusive contract is with this year.

Commissioner Guerra asked if SMG is responsible for the extra trash removal.

Ms. Parker responded that Public Works is responsible for trash removal from the concerts.

Mr. Hester stated that Public Works is also one of the sponsors of the Municipal Band concerts.

It was moved by Commissioner Antenore and seconded by Commissioner Satariano to authorize the Director of Parks, Recreation and Marine to execute a permit with SMG Food and Beverage LLC to sell food and non-alcoholic beverages at the Municipal Band and Summer Music Concerts for the 2006 season, with four one-year renewal options subject to the mutual agreement of the Director of Parks, Recreation and Marine and the Permittee. The motion carried unanimously.

X. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE
President Kozaites, Chair

President Kozaites stated that they met and went over the agenda.

- Nomination Committee's Recommendation for 2006-2007 Officers

Commissioner Antenore stated that the Nomination Committee met and they are recommending Harry Saltzgaver as President and Drew Satariano as Vice President. She said that they were both contacted and agreed to serve if elected.

It was moved by Commissioner Antenore and seconded by Commissioner Waterfield to approve Harry Saltzgaver as President and Drew Satariano as Vice President. The motion carried unanimously.

B. FINANCE AND APPEALS COMMITTEE
Commissioner Satariano, Chair

Commissioner Satariano stated that the Committee has been very active this year. He went over the handout.

- Cost Recovery Policies

Commissioner Satariano thanked everyone for their participation in this large project and especially for Geoff Hall's work.

Mr. Hall mentioned that cost recovery policies were introduced to the Commission in September 2005. Since that time, the Finance and Appeals Committee has been working to refine this document. Mr. Hall explained the revisions in the document.

Vice President Saltzgaver asked if City Hall has seen this document.

Mr. Hall responded that City Hall staff and the Budget Oversight Committee have seen this document. At this time there is no conflict with these proposed policies.

Mr. Hester suggested that when this document is approved, staff prepare a letter for the Parks and Recreation Commission to send to the City Manager for the Mayor and City Council, letting them know that this was approved and include some of the highpoints. He said that they would make sure that Financial Management was copied.

It was moved by Commissioner Satariano and seconded by Commissioner Antenore to approve the proposed cost recovery policies. The motion carried unanimously.

C. PARK SAFETY COMMITTEE
Commissioner Waterfield, Chair

Commissioner Waterfield stated that the Committee did not meet this month, but they do have a meeting scheduled to discuss the Park Ranger Policy Manual. He stated that the statistics were included in the packet. He asked for an update on the new park ranger modular station.

Acting Park Ranger Bill Greco stated that the carpet has been installed, the electrical is being worked on, and Public works is currently installing the ADA ramp. They have not been given a completion date yet.

D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE
Commissioner Satariano, Chair

Commissioner Satariano stated that the Committee would meet later.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE
Commissioner George, Chair

Commissioner George stated that the Committee did not meet this month.

F. CITY SCHOOLS/JOINT COMMITTEE
Commissioner Antenore, Chair

Commissioner Antenore stated that the Committee met on June 1 and discussed summer activities and the schedule for next year. She said that many school projects were on hold due to budget constraints.

G. SPECIAL EVENTS AND RECREATION COMMITTEE
Vice President Saltzgaver, Chair

Vice President Saltzgaver stated that the Committee did not meet.

XI. DIRECTOR'S REPORT TO COMMISSION

A. DIRECTOR'S MONTHLY REPORT – MAY 2006

Commissioner Antenore congratulated the Department on receiving the Helen Putnam Award from the League of California Cities.

Mr. Hester stated that the Department also received the Dorothy R. Mullen Arts and Humanities Award for the Mural and Cultural Arts program from the National Recreation and Park Association.

Commissioner Guerra asked who the community service workers are, as mentioned on page 26.

Mr. Thomas Shippey responded that they are non-violent, non-drug offenders who do community service work instead of jail time. He said that this program works out well.

Commissioner Satariano wanted to echo Commissioner Antenore's congratulations to the Department for their awards. He said that the Department is one of the final four in competition for the Best Park in the Nation award, given by the National Recreation and Park Association.

XII. CORRESPONDENCE

President Kozaites stated that there was no correspondence received.

XIII. UNFINISHED BUSINESS

President Kozaites stated there was no unfinished business this month.

XIV. NEW BUSINESS

A. HOMELAND NEIGHBORHOOD CULTURAL CENTER AT MACARTHUR PARK STRATEGIC PLAN 2006-2008

Mr. Hester stated that the Special Events and Recreation Committee has reviewed this and made some recommendations. The Department is looking to expand the Homeland facility, as soon as the Community Development Block Grant funds are in place.

Vice President Saltzgaver said that this is an incredible piece of work. He said that they went through this plan and there is a vision and an answer to just about every question.

Commissioner Waterfield asked if the funds have been identified for the renovation of the library to a theater?

Mr. Hester responded that the City has some funding for the theater piece and park bonds would help.

It was moved by Commissioner Satariano and seconded by Vice President Saltzgaver to receive and file the Homeland Neighborhood Cultural Center at MacArthur Park Strategic Plan 2006-2008. The motion carried unanimously.

XV. COMMENTS

A. AUDIENCE

President Kozaites asked for comments from the audience. There were no comments from the audience.

B. STAFF

Ms. Chrissy Marshall distributed flyers on the Department's Family Entertainment Series. This brings movies into the park through a sponsorship with Signal Hill Petroleum.

Ms. Marshall stated that the Department is also offering lunchtime concerts in Lincoln Park, which they marketed to City Hall and the surrounding businesses.

Mr. Hester stated that he was invited to participate in a National Recreation and Park Association Summit in May, in Chicago, Illinois, which was geared for large cities. All the directors from the largest 50 cities in the United States were there. This was the first time they held this summit. Mayor Beverly O'Neill was the keynote speaker and did an excellent job.

Mr. Hester stated that the Big League Dreams licensing contract for the Sports Park will go before the City Council on June 20, 2006. This is the official tie between the City and Big League Dreams.

Mr. Hester mentioned that the newspaper printed an article about the Special Olympics looking to move their headquarters to a new location and that they are looking at Long Beach as a possible site.

Mr. Hester stated that Diane Lewis has retired and the Department will be moving the Community Enrichment Programs Bureau and the Community Recreation Programs Bureau together into one bureau, with Chrissy Marshall as the Bureau Manager.

C. COMMISSIONERS

Commissioner Guerra stated that they have a mural in California Heights that they worked with Heather Green on. A few months ago graffiti was sprayed on the mural and they worked with Ms. Green to touch up the mural. He understands that a mural should be on a maintenance schedule to seal the

mural on a periodic basis. He asked whom the neighborhood organization could contact to arrange for this maintenance and they would be happy to pay for the maintenance.

Mr. Hester responded that they could contact Ms. Green directly. Unfortunately the Department does not have a budget for that.

Commissioner Satariano announced that the 2006 Baseball and Softball Hall of Fame at Blair Field induction ceremony would be on July 8, before the Armada game, and he encouraged the Commissioners to attend.

Commissioner Antenore thanked staff for all of the consideration they have given her over the years and she would miss them. She said she would like to be included when the Department does another park tour for the Commissioners. She especially wanted to thank Harry Saltzgaver for her receiving an award a few years ago, and also Drew Satariano for her receiving the Senior of the Year Award last year.

Vice President Saltzgaver said he has asked the continuing Commissioners for any preferences for the various committees they would like to serve on.

President Kozaites said it has been great serving on the Parks and Recreation Commission and he would really miss it. He loved being involved and a lot of great things have been done.

XVI. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, July 20, 2006, at El Dorado Park West, in the Senior Center Library, 2800 Studebaker Road, Long Beach.

XVII. ADJOURNMENT

President Kozaites adjourned the meeting at 11:29 a.m.

Respectfully submitted,

Robin Black
Executive Secretary
to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine